

## **Challenge Alaska Adaptive Equipment Rental Policies and Procedures Anchorage Office**

- Renter/user must successfully complete Equipment Assessment Tool at discretion of CTRS.
- All individuals that use Challenge Alaska's cycles must agree to wear an ANSI/Snell approved bicycle safety helmet when operating equipment at all times.
- Rentals are for up to two weeks depending on equipment type, availability and demand.
- Equipment is to be returned during Challenge Alaska's Anchorage office established business hours, unless prearranged with adaptive equipment supervisor.
- Renter is liable for any damage that occurs while equipment is checked out to them. This includes damage due to crashing or misuse of equipment.
- If a renter returns damaged equipment, it will be assessed for repair cost, and the renter must pay a repair fee. Renters who damage equipment may not rent from Challenge Alaska until damage has been assessed and damage fees have been paid. This excludes damages deemed "normal wear and tear."
- Renter is responsible for all damages caused by equipment to other individuals and/or their property.
- Renter is liable for any missing equipment that was checked out to them.
- Each person is responsible to know his or her own limits and use equipment safely, with respect to themselves and the general public.
- All persons using equipment must sign rental form and provide a valid credit card number.
- All persons renting adaptive equipment from Challenge Alaska will complete a DSUSA waiver. Any person whom the renter allows to operate equipment is bound by all policies, procedures, and the DSUSA waiver.
- Renter may modify equipment for body size/shape if equipment is designed for such modifications. NO permanent modifications can be made to equipment unless written permission from Challenge Alaska Adaptive Equipment Coordinator is provided.
- Renters are responsible for transportation of equipment to and from Challenge Alaska by return date.
- Renters agree to protect all equipment from the elements for which the equipment was not designed to be used in (storing equipment inside).
- Renters must follow all Challenge Alaska's equipment rental rules. If not, renter cannot rent equipment in the future.

If you have any questions about the equipment, contact ***Jeff at (907) 344-7270*** (adaptive equipment coordinator) as soon as possible. If no answer, leave message.