

Challenge Alaska

Recreation Therapy Intern

SUPERVISOR: Full time CTRS on staff
SALARY: \$2,500 stipend for term of internship
EMPLOYEE CLASSIFICATION: Temporary, non-permanent (15-16 week duration)

Qualifications:

Completion of core Therapeutic Recreation Coursework (topics including but not limited to the therapeutic process, assessment, program planning, leadership, etc.). Current adult, child & infant AED/CPR and First Aid certification. Basic computer skills and good written and oral communication skills. Must possess a valid driver's license and able to be approved by agency's automobile insurer. Able to drive full size passenger van and operate wheelchair lift independently. Must be able to read, and effectively communicate in writing and spoken word. Must successfully pass a finger print-based state and national background check and drug test. Must possess the ability to travel at least 2 miles both on and off-road independently, and to lift at least 35 pounds from floor to chest height. Must be able to supervise groups of up to 10 effectively while establishing/maintaining professional boundaries. Have the ability to deal with behavioral and/or medical crises effectively and respectfully. Must be comfortable working with groups of both youth and adults with disabilities in a variety of settings, with direct and indirect supervision. Must comply with all NCTRC Standards of Practice and ATRA Code of Ethics.

Responsibilities:

Responsible member of the Challenge Alaska Therapeutic Recreation Team. (CATRT). Responsible for therapeutic recreation assessments, goal setting and treatment for individuals with disabilities (which includes regular documentation) under the supervision of CTRS. Responsible for working with a team of CTRS' who provide therapeutic recreation services to individuals with a wide variety of disabilities. Recreation therapy is provided in a variety of settings including inclusive community recreation programs, local schools, military installations, group outings and day/overnight trips, and the hospital environment. Therapeutic activities include adaptive sports, recreation, leisure and education. Methods range from medium intensity leisure such as cooking groups and book clubs to high intensity adventure based activities like white water rafting and multi-day trips. Work must be organized in a systematic way, which enables all programs and events to operate smoothly and efficiently. Must become an active member of ARPA. Work as a positive member of the Challenge Alaska team. Support Challenge Alaska's mission through hard work, collaboration, and shared leadership.

Duties:

PROGRAM ADMINISTRATION

- Understand and follow CATRT policies and procedures.
- Maintain accurate and complete client records for clients according to the established system under the supervision of CTRS.

- Assist with planning and implementation of Special Events held for all Challenge Alaska Clients
- Responsible to assisting in negotiation of donations and discounts needed to control costs for programs and clients.
- Responsible to assist with of the maintenance and management of Challenge Alaska Vehicles.
- Assist with collection of data for any current grants and/or contracts. Compile and submit data for grants and contracts as required.

MARKETING

- Responsible for identifying developing potential clients.

PROGRAMING

- Provide photographic documentation of CATRT activities.
- Learn, practice and administer TR assessments to clients and develop treatment plans based on the assessment under the supervision of CTRS.
- Determine how to best serve clients through 1:1 intervention, leisure education, ongoing programs, community integration, caregiver education and adaptive equipment under the supervision of CTRS.

OUTREACH, TRAINING & PROFESSIONAL DEVELOPMENT

- Provide information to community inquiries.
- Assist with all aspects of the acquisition, maintenance, and loan of Adaptive Equipment and the Equipment Room.
- Responsible for collecting and maintaining the TR Resource Library.

OTHER DUTIES

- Assist with proposal/grants, reports, special events and fundraising activities as needed.
- Other duties as assigned by supervisor.